

**Oregon State University**  
**Fraternity & Sorority Governing Councils**  
**Shared Social Event and Risk Management Policy**

**Overview**

The philosophy of these policies is to reduce risks involved with social activities within social fraternities/sororities and define regulations set forth by the fraternity/sorority governing councils. The policies should be used to plan an event along with individual Chapter and inter/national policies and procedures, be in compliance with Oregon State University's (OSU) Code of Student Conduct, and follow any Federal, State, and Local laws. If there is ever a conflict between policies, the more restrictive policy should be followed.

**Event Definition**

Any activity or event sponsored or endorsed by the organization, including those that occur on or off property owned or controlled by the chapter.

**Reporting Process**

It is best to set a date for an event as far in advance as possible to allow for ample time for planning and organizing the event details. Chapters/organizations are responsible for reporting their Social Events, of any kind, to their respective council.

***Event Reporting Forms for social events are due by 11:59 pm on the Tuesday prior to the organization's event via a form provided by the respective governing council. The link(s) for these Reporting Forms can be found on the individual council websites.***

**Late Reports:**

Events reported after the deadline will be evaluated by the officer responsible for reviewing report submissions. Chapters are eligible to receive one written warning per term for late reported events, before the Judicial Process would begin as outlined in the respective council bylaws.

**Failure to Report:**

Failure to report the event will result in all involved parties being automatically referred to the respective council's Judicial Process.

**Social Event Policies**

*Adopted from North-American Interfraternity Conference (NIC) Guidelines*

1. The chapter/organization will comply with all federal, state, provincial, and local laws and will require that its members and guests comply. The chapter/organization will not provide alcoholic beverages to anyone under the legal drinking age. Chapter/organization will not permit anyone under the legal drinking to possess or consume alcoholic beverages.
2. The chapter/organization will comply with the federal law regarding illegal drugs and controlled substances and will require that its members and guests comply. No person may possess, use,

provide, distribute, sell and/or manufacture illegal drugs or other controlled substances while on chapter/organizational property or at any activity or event sponsored or endorsed by the chapter/organization.

3. Alcoholic beverages must either be:
  1. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.);\* or
  2. Brought by individual members and guests through a bring your own beverage (“BYOB”) system.\*

*\*Recommendations for compliance can be found in the “Best Practices” section of this document*

4. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited at any event, except when served by a licensed and insured third-party vendor.
5. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
6. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
7. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.
8. Attendance by non-members at any event where alcohol is present must be by invitation only. The chapter/organization must utilize a guest list system and attendance at events must not exceed local fire or building code capacity of the chapter/organizational premises or host venue.
9. No more than five (5) chapters may co-host any one event.
10. The chapter/organization will require Event Monitors (in the ratio of at least one event monitor for at least 30 individuals present) at all social events where alcohol is present. The chapter/organization will require that all Event Monitors will have refrained from the consumption of any alcohol or other drugs prior to the event and for the full duration of an event.
11. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to any “bid day,” “jump day,” “new member presentations,” “big/little” events or activities, “family” events or activities, and any ritual or ceremony.
12. The chapter/organization must not permit, encourage, coerce, glorify or allow members or guests to participate in any activities involving the rapid consumption of alcohol, such as drinking games.
13. A chapter/organization must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that does not follow the above policies.

## Sexual Misconduct

*Adopted from Oregon State University Sexual Misconduct Policy*

The chapter/organization and its members must comply with all federal, state, provincial, and local laws related to sexual misconduct. Sexual harassment, non-consensual sexual contact, non-consensual sexual

intercourse, non-consensual sexual activity, sexual exploitation, intimate partner violence, and stalking are considered sexual misconduct and are prohibited.

## Hazing

*Adopted from Oregon State University Code of Student Conduct*

Conduct that endangers the mental or physical health or safety of any person, or that destroys, damages, or removes public or private property, and is related to the initiation, admission into, affiliation with, advancement within, or general member participation in a group, organization, social or academic program, regardless as to whether or not the actions are sanctioned or approved by the organization or continued membership or standing is contingent upon participation is strictly prohibited. Participation or cooperation by the person(s) being hazed does not excuse the violation.

## Weapons

*Adopted from Oregon State University Code of Student Conduct*

Possession, use, or threatened use of firearms, dangerous chemicals, any switchblade or similar knife, hunting or target bow, crossbow, dirk, dagger, slingshot, metal knuckles, or similar instrument; or a projectile containing an explosive or incendiary material or other chemical substance, or a bomb, grenade, missile, or similar instrument are prohibited on university or chapter owned or controlled property and at university or chapter sponsored activities, unless expressly authorized by law and applicable policies.

## Retaliation

*Adopted from Oregon State University Code of Student Conduct*

Any intentional, adverse action taken by an individual or allied third party against or toward a participant, witness, or other party who is, or is perceived to be, engaged in an investigation, a report, or a hearing or administrative process relating to the behavior or conduct is strictly prohibited.

**Oregon State University**  
**Fraternity & Sorority Governing Council**  
**Shared Social Event and Risk Management Best Practices**

*All best practices are provided as suggestions for your chapters in order to be in compliance with the policies*

**Event Monitor Best Practices**

Event Monitors are defined as members who volunteer to refrain from the consumption of any alcohol or other drugs prior to and for the full duration of an event in order to complete the following duties:

- Ensure the safety and wellbeing of chapter members and their guests
- Monitor the condition of members and their guests when entering the event.
- Monitor the behaviors of members and their guests
- Report any issues to the Chapter President, Risk Management Officer, Social Chair, and/or Chapter Advisors for resolution.

*It is recommended that Chapter Presidents, Risk Management Officers, and Social Chairs act as Event Monitors at any and all Social Events.*

**BYOB Best Practices**

*Adapted from North-Interfraternity Conference (NIC) Guidelines & Holmes Murphy BYOB Procedure*

- Chapter members (**21 and older only**) can bring their own alcohol to an event. It is recommended that each individual can bring a maximum of six (6), twelve (12) ounce cans or plastic bottles of beer, wine coolers, or malt beverages of 15% ABV or less. No hard liquor is allowed.
- Alcohol will be checked in by a bartender 21 years of age or older and contained in one area of the event.
- No squeeze bottles, water bottles, beer bong, party balls, pitchers, tumblers, or other containers are permitted.
- No alcohol for common use can be accessible for event attendees in member's rooms or bathrooms.
- The host chapters must have a guest list in order to complete the following as attendees arrive at the event:
  - Check their ID, and if they are 21 give them a specific color wristband/bracelets.
  - Write their name on the wristband/bracelet
  - All individuals who are over 21 must check in their beverages with the bartender.
  - Write the type of alcohol brought by the individual next to their name on the guest list.
  - Label all checked in alcohol with the individual name who brought the alcohol and check it out only to that individual.
  - Provide a mark on the wristband/bracelet every time the individual is served one of their beverages checked in.

## Third Party Vendor Best Practices

- Must be licensed to sell and serve alcohol in the state, county, and/or the city where the event is taking place
- Should have a liquor liability of at least \$1,000,000
- Should have at least \$1,000,000 of general liability insurance
- If alcohol is available at the event, it is recommended there be non-alcoholic beverages and food available.
- If alcohol will be served, it is very important to have hired security (many venues may already have security included). Review the responsibilities of the Security Guards with them, these can include:
  - Checking IDs at the door and give wristbands/bracelets to anyone over 21
  - Monitor a separate area of the venue that is the only place where alcohol will be served and consumed that requires an ID check to enter
  - Make sure bartenders check every ID before serving and only sell one drink per person at the counter