

## Beaver Tips: Car Bash as a Fundraiser

This is the OSU standard of care for hosting a car bash as a fundraiser on the OSU campus:

- 1) Certificate of Insurance with \$1,000,000.00 of coverage listing OSU as an additional insured, including the following information:
  - Name of event
  - Date of event
  - Description of the event
  - And this statement adding OSU as *an additional insured*:

The State of Oregon acting by and through the State Board of Higher Education on behalf of Oregon State University shall be named as an additional insured with respect to the \_\_\_\_\_ (event) hosted by \_\_\_\_\_, Corvallis, Oregon on \_\_\_\_\_ (date).

Oregon State University  
Office of Risk Management  
Corvallis, Or 97331

- 2) Liability waiver forms for all volunteers and participants.
- 3) Vehicle requirements:
  - Towed to and from campus by a licensed towing company.
  - All glass and fluids removed.
  - Placed on a tarp upon arrival – tarp edges must be secured.
  - 15 ft perimeter must be maintained at all times.
  - All participants must wear eye protection, gloves, and close-toed shoes.
- 4) The group must adhere to all fundraising regulations (see Beaver Tips on fundraising regulations).